

University of Rochester

Office of the University Registrar

Undergraduate Bulletin

2023-2024

The Undergraduate Studies Bulletin is compiled well in advance of the academic year it covers. Changes in programs, policies, and the academic calendar may occur. All requirements should be verified with departmental advisors or the Office of the University Registrar.

Provisions of this publication are not to be regarded as a contract between the student and the University. The University reserves the right to make changes in its course offerings, degree requirements, regulations, policies and procedures, and fees and expenses as educational and financial considerations require.

[2023-2024 Printable Undergraduate Bulletin \(pdf\)](#)

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University of Rochester

Overview

The University of Rochester, founded in 1850, is one of the most innovative of the leading private research universities in the country—and for undergraduates, it’s a University in perfect balance.

Rochester offers the choices and intellectual excitement of a large research university with the intimacy and opportunities for personal involvement of a small liberal arts college. More than 95 percent of classes are taught by faculty, not teaching assistants, and it’s not uncommon for senior faculty to teach introductory courses. There’s no separation between researching and teaching, between faculty’s own professional excellence and the excellence they bring to the classroom.

Rochester students live on a lively, self-contained campus, just minutes from metropolitan Rochester—a dynamic city that offers a mix of commerce, culture, and history.

Rochester balances its innovative spirit and responsiveness to individual needs with a commitment to the lasting values of a classic liberal arts education.

The results of the Rochester experience are self-evident in the track record of its alumni—in their careers and in their personal lives. “To put it simply,” says one student, “Rochester opens doors.”

Our Values Define our Mission

The University’s mission is to Learn, Discover, Heal, Create—and Make the World Ever Better. Embedded in that ideal are the values we share: equity, leadership, integrity, openness, respect, and accountability.

See our [visions and values page](#).

Prestigious Faculty and Alumni

University of Rochester faculty, scholars, artists, alumni, and students revolutionize their fields, discovering ways to address the world’s biggest challenges, and making our lives ever better.

In honor of their achievements, members of our University of Rochester community have been awarded:

- Nobel Prizes
- Pulitzer Prizes
- Guggenheim Fellows
- MacArthur Fellows

See our [awards and honors page](#) for a complete list of awards and awardees.

Accreditation

Middle States Commission on Higher Education

The University of Rochester is an accredited institution by the [Middle States Commission on Higher Education](#) (MSCHE). The MSCHE is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. [See the University’s current MSCHE accreditation status](#).

Complaints

Complaints not resolved through the processes as outlined by the University of Rochester may be directed to the MSCHE accreditor:

Address:
1007 North Orange Street
4th Floor, MB #166
Wilmington, DE 19801

Phone: (267) 284-5011

Complaints not resolved through the processes as outlined by the University of Rochester may also be filed through the procedures provided by the [New York State Department of Education](#).

Learn about our [MSCHE accreditation self-study](#).

Accreditation Renewal

The University is working to renew its Middle States Commission on Higher Education (MSCHE) accreditation status. Learn more about the process, meet the team, and explore opportunities to participate.

See the [self-study process](#).

Additional accreditations and recognitions

U.S. Department of Education accreditations:

- [American Dental Association, Commission on Dental Accreditation](#)
- [American Psychological Association Commission on Accreditation](#)
- [Association for Clinical Pastoral Education, Inc., Accreditation Commission](#)
- [Commission on Collegiate Nursing Education](#)
- [Council on Education for Public Health](#)
- [Liaison Committee on Medical Education](#)
- [Middle States Commission on Higher Education](#)
- [National Association of Schools of Music, Commission on Accreditation](#)
- [NY State Board of Regents, State Ed Dept., Office of the Professions](#)

Other accreditations recognized by the Council for Higher Education Accreditation:

- [American Psychological Association Commission on Accreditation](#)
- [Council for the Accreditation of Educator Preparation](#)
- [Middle States Commission on Higher Education](#)
- [Council for Accreditation of Counseling and Related Educational Programs](#)
- [Commission on Accreditation for Marriage and Family Therapy Education](#)
- [National Accrediting Agency for Clinical Laboratory Sciences \(NAACLS\)](#)

Other accreditations and recognitions:

- [ABET](#)

- [Accreditation Council for Genetic Counseling](#)
- [Association to Advance Collegiate Schools of Business, International](#)
- [Accreditation Council for Continuing Medical Education](#)
- [Accreditation Council for Graduate Medical Education](#)
- [American Academy of Microbiology](#)
- [Association for the Accreditation of Human Research Protection Programs](#)
- [American Chemical Society](#)

Degrees and Programs

Explore a list of accredited degree programs, including an inventory of NYSED registered programs and a specific [accreditation inventory](#).

If you're looking for more program information or are considering enrolling, the University's [academic programs page](#) provides overviews for all our different programs.

You can also contact the [Academic Administration Office](#) or contact the [Office of Institutional Research](#) if you have any questions.

Verification of Compliance

The topic areas and links outlined on this page verify our compliance with relevant federal regulations. Learn more below, or [contact the Office of Academic Administration](#) if you have any questions.

Student Identity Verification in Distance and Correspondence Education

View our [Policy for Student Identity Verification in Distance Learning](#) for a comprehensive overview.

Transfer of credit policies and articulation agreements

Lists disclosing our transfer credit policies and articulation agreements are below. If you're in the process of developing a new transfer credit policy or articulation agreement, [follow this process](#).

Transfer credit policies:

- [Arts, Sciences & Engineering](#)
- Eastman School of Music
 - # [Matriculated students entering as freshman transfer credit](#)
 - # [Transfer students transfer credit policy](#)
 - # [Study abroad transfer credit policy](#)
 - # [Graduate students transfer credit policy](#)
- School of Medicine & Dentistry – [Graduate Education](#)
- School of Medicine & Dentistry – [Medical Education](#)
- [School of Nursing](#) (appears on page 42)
- [Simon Business School](#)
- [Warner School of Education](#)
- [University Graduate Studies](#) (see pages 9, 10, and 14)

Articulation agreements:

- [School of Nursing](#)
- [MS Epidemiology – St. John Fisher College, Wegmans School of Pharmacy](#)

For additional articulation agreements, please contact the Office of the Provost (provost@rochester.edu).

Title IV program responsibilities:

- Cohort default rate: The University of Rochester cohort default rate may be accessed via the [College Navigator portal](#)
- Composite ratio: The University of Rochester composite ratio may be found on the [U.S. Department of Education website](#)
- Audit reports: Audit reports are provided via the Annual Institutional Update to the Middle State Commission on Higher Education

Policy and Methods used in Handling Student Complaints**University-Wide**

Please note that some links are currently under construction. Please contact the [Academic Administration Office](#) if you have any questions or immediate needs.

1. [Filing complaints with New York State Department of Education and Middle States Commission on Higher Education](#)
2. [Standards of student conduct](#)
3. [FERPA complaints](#)
4. [Student sexual misconduct policy](#)
5. [Student sexual misconduct reporting options](#)
6. [Harassment and discrimination](#)
7. [Physical or sexual violence reporting guide](#)
8. [Discrimination and harassment](#)
9. [Resolving disagreements](#)

School Policies

Please note that some links are currently under construction. Please [contact our office](#) if you have any questions or immediate needs.

1. [Arts, Sciences & Engineering Standards of Student Conduct](#)
2. [Arts, Sciences & Engineering, Undergraduate: General Student Complaint Procedure](#)
3. [Graduate Studies: Student Complaint Procedure](#)
4. [Graduate Studies: Academic Grievances](#)
5. [Eastman Graduate Education: Academic Grievances \(p.17\)](#)
6. [Eastman Graduate Education: Student Grievance Policy \(p. 17\)](#)
7. [University of Rochester Medical Center: Guidelines to Assure a Professional and Respectful Learning Environment](#)
8. [School of Medicine & Dentistry Graduate Medical Education: Reporting Concerns](#)
9. [School of Nursing: General Complaint Policy](#) (appears on page 20)

10. Warner School of Education: General Complaints, Grievances, and Petitions

Documentation of Student Complaints

The University documents and tracks all complaints of sex-based harassment and discrimination pursuant to Title IX and other federal and state laws.

Every complainant connected to the Title IX coordinator is made aware of the various options for reporting the behavior and accessing supportive resources. All complaints are logged into a database accessible to the Title IX coordinator who reviews the reports monthly to assess patterns of problematic behavior. When patterns are identified, remedial steps are taken.

The goal of the University Ombud is to promote a respectful, inclusive University for all members of the community by resolving disputes, challenging perceptions, and advocating for fairness at the University. For over 40 years, University Ombuds, appointed by the provost, have been untangling complex problems and unresolved interpersonal and departmental issues with staff, faculty and students who call on them for help.

From their University-wide activities, Ombuds gain insights about problems, track these problems and based the number and nature of the issues, address solutions at individual, policy or systems level. Ombuds actively collaborate with others to resolve problems as well as provide training and educational interventions aimed at preventing harassment and discrimination and fostering respect and inclusion.

[Visit the University Ombuds website](#)

The College Center for Advising Services (CCAS) hosts an [online Comments, Praise and Complaints form](#) for students. This access requires a log-in, students have the option of requesting that their comments be kept anonymous.

All comments, praise and complaints entered via the form are reviewed by the assistant dean and director of CCAS. They are either addressed through that office or forwarded to the head of the relevant department if appropriate. Any significant complaints are immediately forwarded to the dean of the College.

CCAS maintains a five-year log of all comments, praise and complaints. At least on an annual basis the log is reviewed to identify trends or areas of concern.

The log is used to inform improvement to the student experience in departments throughout the College.

[Visit the form](#)

The CARE Network enables members of the University community to express their concern about a person, incident, or issue by submitting one of the following reports online: CARE Referral, Bias-Related Incident Report, or Community Concern Report. This reporting structure provides a location to identify concerns about individual students in distress, as well as identifying and reporting concerns about the community including bias related concerns.

[Visit the CARE Network website](#)

In 2018, the College of the University of Rochester began [reporting on bias-related incidents](#). The bias reporting system was first proposed in 2015 by the College Diversity Roundtable (CDR)—a student-centered committee composed of students, staff, and faculty appointed by the Dean of the College—in response to student concerns about creating a safe and inclusive campus climate.

The CDR recommended a system be established for students to report bias incidents on campus to University administration. This includes incidents motivated by discrimination of an individual or group based on age, disability, ethnicity, gender identity or expression, national origin, race, religion, or sexual orientation.

The goal of the reporting system is to capture bias incidents on campus, address them in a timely fashion, and respond to students' concerns about campus climate.

[View the report](#)

Contractual Relationships

The University of Rochester does not have any contractual relationships as defined by the Middle States Commission on Higher Education Compliance Regulations.

Additional Education and Instructional Locations

Outside of the [main University campuses](#), the University of Rochester offers coursework at multiple locations as identified on the charts below.

The Middle States Commission on Higher Education defines an additional location as a domestic or international facility or location that is geographically separate from the main campus and at which the institution will offer at least 50 percent of an educational program that is credit-bearing or title IV eligible.

The University of Rochester's additional locations are listed below.

Rochester-Bern

Congress Hotel Seepark Thun Seestrasse 47, 3602
Thun, Switzerland

Simon Business School offers Executive MBA courses and a degree, as well as a Master of Science in Wealth Management courses and degree to UBS employees.

Other Instructional Sites

The Middle States Commission on Higher Education defines an other instructional site as a location at which the institution offers one or more credit-bearing or title IV eligible courses, but less than 50% of a degree program.

The University of Rochester's other instructional sites are listed below.

ArtNY

St. George Towers, 55 Clark Street
Brooklyn, NY 11201

Attica Correctional Facility

639 Exchange St
Attica, NY 14011-0149

Cattaraugus-Allegany BOCES

1825 Windfall Rd.
Olean, NY 14706

Warner School of Education offers K-12 school building and district leadership certification program courses.

Cayuga – Onondaga BOCES

1879 West Genesee St. Rd.
Auburn, NY 13021

Christ Church – Rochester

141 East Ave.
Rochester, NY 14604

Eastman School of Music offers organ lessons at this location (ORG160, ORG 430A, ORG 460A) as well as ensemble Schola Cantorum (SMU 210/410).

East High School

1801 E Main St Rm B100
Rochester, NY 14609

Warner School of Education offers courses in Urban Teaching & Leadership and Reading & Literacies programs.

Five Points Correctional Facility

6600 State Route 96
Romulus, NY 14541

The School of Arts and Sciences (The College) offers miscellaneous undergraduate course.

George Eastman House

900 East Ave.
Rochester, NY 14607

The School of Arts and Sciences offers coursework leading to an MA English, concentration in film and media studies.

Groveland Correctional Facility

7000 Sonyea Road
Sonyea, NY 14556

The School of Arts and Sciences (The College) offers miscellaneous undergraduate course.

Reform Lutheran Church – Rochester

111 N Chestnut St.
Rochester, NY 14604

The Eastman School of Music holds rehearsals at this site for the ENS120: Eastman Rochester Chorus.

Rochester School 33

500 Webster Ave.
Rochester, NY 14609

Warner School of Education offers courses in Reading & Literacies program.

World of Inquiry School 58

200 University Avenue
Rochester, NY 14605

Warner School of Education offers teacher preparation courses in science education.

Geneva District Central Office

400 West North Street
Geneva, NY 14456-1314

Warner School of Education offers K-12 school building and district leadership certification program courses.

Albion Correctional Facility

3595 State School Road
Albion, NY 14411-9399

The School of Arts and Sciences (The College) offers miscellaneous undergraduate courses.

Medical Office Building

1577 South Avenue
Rochester, NY 14620

The School of Arts and Sciences offers CSP501 Ethics course for a Clinical Psychology PhD Program.

University of Bern

Hochschulstrasse 4
3012 Bern, Switzerland

The Simon Business School offers coursework toward the Executive MBA at this site.

Hotel Marriott AC Seoul Gangnam

10 Teheran-ro 25-gil, Gangnam-gu
Seoul, South Korea 06132

The Simon Business School offers coursework toward the Executive MBA at this site.

Payments and Refunds

Student Payment Plan Information

All students are required to complete a Financial Responsibility Agreement when [onboarding in UR Student](#). Students are unable to register for classes until this agreement is completed.

Matriculated students may enroll in a payment plan in UR Student after their charges have been assessed for a semester. After signing in the student would select “Finances” and then select “Sign Up for a Payment Plan.” UR Student will then lead the student through the simple process of signing up. Please note that installment payments must be initiated by the student or an authorized third party, payments are not automatically charged to any bank account or payment card. Installments will automatically update overnight to reflect any changes to charges or credits (financial aid, waivers, payments).

Payment Plan Options

Students must elect the monthly plan option at the start of each academic term, if desired. Payment plans are not available to non-matriculated students.

Monthly Payment Option consisting of 4 monthly payments for each semester. The payment due dates are 8/10, 9/10, 10/10, and 11/10 for the fall semester and 12/10, 1/10, 2/10, and 3/10 for the spring semester. A \$25 Administrative Fee will be charged to your account each semester when this plan is chosen.

Monthly payment option consisting of three monthly payments for each semester. The payment due dates are 9/10, 10/10 and 11/10 for the fall semester and 2/10, 3/10 and 4/10 for the spring semester.

Late Payments and Financial Holds

If full payment is not received by the due date, the University will assess a late payment fee of 1 percent of the amount past due.

A past due balance hold is placed on all accounts with a past due balance of \$100 or greater. Students with a past due balance hold are not allowed to register for the next semester, drop/add courses, or participate in housing lottery. Students with delinquent balances at the end of a semester may be withdrawn from the University. All prior year balances must be paid in full before the start of the next academic year. Students who submit a check or ACH payment that is rejected by their bank, are subject to cancellation of registration for the current semester and withdrawal from the University unless acceptable arrangements are promptly made.

Payments

Payments made by a third party (parent, guardian, etc.) should use the [Third Party Login](#) to access online payment options. Students will first need to set up third party payment to grant access for UR Student bill pay. Third Party setup guidance is found on this reference [card](#) and [video](#).

The University of Rochester accepts the following methods of payment for tuition and fees:

ACH via UR Student (US Checking or Savings Account)

To use this option complete “Payment Elections” in [UR Student](#) using the [Setup Payment Elections and ACH Refund Selections guide](#) (PDF). Once you have completed the payment elections follow the steps found in the [View Bill, View Financial Aid and Pay Bill guide](#) (PDF) to make payment.

Check or Money Order (Including Payments from 529 Plans)

Should be made payable to “University of Rochester” and the student ID# should be noted on the check. Payment must be in U.S. dollars and drawn on a U.S. bank. Postdated checks submitted cannot be held for deposit. A returned check charge of \$20.00 will be charged when a check presented in payment of a student’s account is not honored by the bank.

Payments sent via U.S. Mail or Express Service should be addressed to:

University of Rochester
Office of the Bursar
330 Meliora Hall
PO Box 270037
Rochester, NY 14627

Flywire (International Students Only)

To submit payment through our international payment partner Flywire, please review the information provided on the [Bursar’s Wire Transfer page](#).

Cash

Must be in U.S. currency and is only accepted in person at our information window when it is open. Information window hours are available on the [Bursar’s contact page](#).

Payment Card via UR Student

We encourage students and third-party payers to use the payment options described above since they are free to use unless a payment is unsuccessful and is returned. Paying by payment card always involves an additional non-refundable cost due to the 2.75 percent service charge. Please read below for more information before deciding to make payment via payment card.

As used here, a “Payment Card” is defined as a credit or debit card that includes the Visa, MasterCard or Discover logo.

The University of Rochester has contracted with Transact Campus, Inc. to securely process online student account payments by payment card. We cannot accept payment card payments via mail, phone, or in person.

There is an additional 2.75 percent non-refundable service charge for payments made using domestic cards (U.S.-based financial institutions), and a 4.25 percent non-refundable service charge for payments made by

international cards. The service fee will be assessed when payment is submitted. The service fee is collected by Transact Campus, Inc., not by the University of Rochester, so the service fee will not be posted to your student account. The University of Rochester does not receive any part of the service fee and cannot waive it. You are responsible for paying the entire service fee. You can avoid a service fee by paying using any of the other methods described above.

We only accept Visa, MasterCard or Discover payment cards.

If you pay by MasterCard or Discover, one transaction will appear on your bank card statement for the total paid (student account payment plus service fee).

If you pay by Visa, two transactions will appear on your bank card statement (one for your student account payment and one for the service fee).

For tax purposes, keep your payment receipts. Do not rely on your bank card statements since they may include the service charge.

We will refund an overpayment made by the payment card to the payment card account. We will not refund any portion of the service fee.

If your payment is denied, please contact your payment card’s customer service to determine the reason for the denial. If for any reason you are unsure if a payment card payment was successful, please do not submit a second payment until you have confirmed that the first attempt failed. We cannot be responsible for payments submitted multiple times or the service fee that may be assessed as a result.

Payments by payment card must be made online via [UR Student](#) (Third Party Payers log in through the [Bursar’s third party page](#)).

Refunds

For any student considering withdrawal or leave of absence, please see:

[University Policy for voluntary or involuntary withdrawal, leave of absence, or going inactive](#).

For tuition refunds* when dropping a class *while remaining enrolled*, please see the applicable schedule below:

- Arts, Sciences & Engineering:
 - # [Part-time undergraduate students](#)

Graduate students

- Eastman School of Music Refund Policy and Schedule
- School of Nursing Refund Policy
- Warner School of Education
- Simon Business School
- SMD graduate students

Rights and Policies

Rights

Family Educational Rights and Privacy Act

The University of Rochester complies fully with the provisions of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g. Under FERPA students have, with certain limited exceptions, the right to inspect and review their educational records and to request the amendment of their records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. Requests to inspect or review records should be addressed to the registrar, or to the appropriate administrator responsible for the record and will be honored within 45 days. Any student questioning the accuracy of any record may state his or her objection in writing to the University administrator responsible for the record, who will notify the student of his or her decision within 45 days of receiving the objection. A student dissatisfied with the administrator's decision may request a hearing pursuant to federal regulations at 34 C.F.R. Part 99. Students concerned with the University's compliance with FERPA have the right to file complaints with the U.S. Department of Education's Family Compliance Office.

FERPA further requires, again with certain limited exceptions, that the student's consent must be obtained before disclosing any personally identifiable information in the student's education records. One such exception is disclosure to parents of dependent students. Another exception is disclosure to school officials with legitimate educational interests, on a "need-to-know" basis, as determined by the administrator responsible for the file. A "school official" includes anyone employed by the University in an administrative, supervisory, academic, research, or

support staff position (including law enforcement unit personnel and health staff); retired/emeritus faculty or staff; any person or company acting on behalf of the University (such as an attorney, auditor, or collection agent); any member of the Board of Trustees or other governance/advisory body; and any student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility. The University will also furnish information from education records to other agencies or institutions that have requested the information, and in which the student seeks or intends to enroll or is already enrolled, so long as the disclosure is for purposes related to the student's enrollment or transfer. Other exceptions are described in the FERPA statute at 20 U.S.C. 1232g and regulations at 34 C.F.R. Part 99.

The University considers the following to be directory information: name, campus address, e-mail address, home address, telephone number, date and place of birth, academic fields of study, current enrollment (full or part time), dates of attendance, photographs, participation in recognized activities and sports, degrees and awards, weight and height of athletic team members, previous educational agencies or institutions attended, and other similar information. The University may publicize or respond to requests for such information at its discretion. However, the use of the records for commercial or political purposes is prohibited unless approved by the appropriate dean.

Currently enrolled students may request that directory information be withheld from disclosure by making a request, in writing, to the appropriate registrar. The University assumes that failure on the part of the student to specifically request the withholding of any directory information indicates approval of disclosure.

Students with Disabilities

The University of Rochester is committed to making its programs and services accessible to individuals with disabilities. Students are encouraged to contact the Office of Disability Resources prior to the beginning of classes. However, students are welcome to request disability services at any time. Students with disabilities can find detailed information on procedures to register with the Office of Disability Resources and guidance on submitting supporting documentation on their [website](#).

Direct inquiries by phone to (585) 276-5075 or email at disability@rochester.edu. Students at the Eastman School of Music should contact the Access Coordinator at (585) 274-1165 or visit the Office of Student Life located in Eastman Commons.

Observance of Religious Holidays

As provided in New York Education Law Section 224-a, students who choose not to register for classes, attend classes or take exams on certain days because of their religious beliefs will be given an equivalent opportunity to register for classes or to make up the work requirements or exams they miss, without penalties or additional fees.

Policies

Grade Release Policy

The policy of the College is to release grade information to parents when permitted by law, unless the student objects and/or disclosure would not be in the student's best interest in the judgment of the College.

Federal law ([FERPA](#)) generally prohibits a school's disclosure of grades without the student's consent. However, schools may, but are not required to, disclose academic information to parents of students who can be claimed as dependents under federal tax laws.

The College will generally honor written (not emailed), signed requests by students to release their grades to parents or other persons specified. Signed, written (not emailed) grade requests by parents of undergraduates will also generally be honored; however, the College may deny a request if the student objects or if the dean decides that disclosure is not in the student's best interest, or if the student cannot be claimed as a dependent.

Policy on Classroom Assignment for Disabled Students

It is the policy of the University of Rochester to provide accessible classroom space for students and instructors with disabilities. This policy is administered by the Office of the Registrar, which maintains or has access to information about the accessibility of all River Campus classroom space to persons with disabilities.

The dean of students will give the registrar the names of all known incoming disabled students at the beginning of each academic year or semester. Disabled students

may also identify themselves to the registrar at any time.

During class registration, the registrar will monitor the disabled students' class schedules to determine whether anticipated class locations are accessible to the students. If a disabled student registers for a class in an inaccessible room, the registrar will ensure that modifications are made to allow access to the class, which may involve making temporary or permanent modifications to create access to the assigned room or moving the class to an accessible location.

If an assigned room has unique features or houses special equipment necessary to the program, the University will either modify the room or relocate the class and move the equipment (or provide equivalent equipment in the new room).

If the registrar learns that the instructor for a class is disabled and needs accommodation, the room will be modified, or the class will be relocated to a room accessible to that person.

If a hearing-impaired student requires an Assistive Listening Device (ALD) as an accommodation in the classroom, one will be provided. A student may request such a device from a faculty member, the registrar, one of the University's disability resource coordinators, or by contacting Event and Classroom Management at (585) 275-9014, on 24 hours' notice.

Nondiscrimination Policy Statement

The University of Rochester values diversity and is committed to equal opportunity for persons regardless of age, color, disability, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation, or any other status protected by law. Further, the University complies with all applicable non-discrimination laws in the administration of its policies, admissions, employment, and access to and treatment in University programs and activities.

Immunization Requirement for All Entering Part-Time and Full-Time Matriculated Students

All matriculated students born after January 1, 1957* attending a college or university in New York State must provide the following information with verification from the student's physician or an appropriate school official.

New York State Public Law #2165 mandates that students not in compliance with the requirements are

to be withdrawn from school and required to leave campus. The immunization requirements should be completed before you arrive on campus.

Required proof of two vaccinations after January 1, 1968, and on or after first birthday. The full date (day, month, and year) and signature of a physician or school official must be provided for each vaccination.

In many cases, students have only received one measles vaccination and will need to receive the second one. (Note: There must be at least 30 days between shot #1 and shot #2.)

If the student had the illness, the date of illness and signature of the diagnosing physician are required. Students may also prove immunity by providing a copy of a laboratory report which demonstrates a protective (positive) antibody titer.

Required proof of vaccination after January 1, 1969, and on or after first birthday. If the student had the illness, the date of illness and signature of the diagnosing physician are required. Students may also prove immunity by providing a copy of a laboratory report which demonstrates a protective (positive) antibody titer.

Required proof of vaccination after January 1, 1969, and on or after first birthday. If no vaccination, students may prove immunity by providing a copy of a laboratory report which demonstrates a protective (positive) antibody titer.

*Students born before January 1, 1957, must complete the requirements for measles, mumps, and rubella. This may be done by self-report; that is, they should have the same shots but do not need a physician or school verification.

We ask that you complete these requirements before you arrive on campus. If you are unable to do so, you can complete the requirements at the University Health Service (UHS) when you come to the University. There will be a charge for the office visit and for any vaccines or tests administered if you have this done at UHS. There will be a late fee if you do not complete the required tests and immunizations prior to the first day of classes.

Email Policy

Official communications from the College may be sent electronically using the student's University-assigned email address. The College expects that students will read such official College communications in a timely

fashion. Students who choose to forward email from their University account to another email address remain responsible for receiving and reading official College communications.

For more information, please contact the registrar's office at (585) 275-8131.

Policy on Refunds of Student Charges for Change of Status

This policy defines the institutional refunds of student charges (tuition, room, board, etc.) when students voluntarily or involuntarily withdraw, take a leave of absence, or go on inactive status. The policy aligns with the Federal Title IV financial aid refund regulations with respect to Federal Student Aid (FSA) programs authorized by the Title IV of the Higher Education Act of 1965, as amended (HEA).

The University of Rochester is adopting this policy to ensure compliance with the FSA Program regulations regarding return of Title IV funds (R2T4) while at the same time aligning the Financial Aid Refund Policy with the institutional policy on reduction of charges.

This policy applies to all University of Rochester (UR) students except those enrolled at the Eastman Community Music School (ECMS), faculty, and staff who are responsible for processing student withdrawals/leave of absence, financial aid, and bursar charges. This policy applies to non-degree students and matriculated degree students and includes summer and academic year enrollment.

Students who cancel admission, withdraw, or take a leave from the University, voluntarily or involuntarily, before the first day of classes will receive a full tuition and fee refund (100%). Such students are not included in University records as registered for the term. All disbursed Title IV aid, institutional aid, state, and other aid will be returned to the appropriate account by the Financial Aid Office. *Note, however, that non-refundable application and enrollment fees will not be refunded.*

An enrolled student who withdraws or voluntarily takes a leave from the University on or after the first day of classes and through the seventh day of the term (first week), will receive a full tuition and fee refund (100%). An enrolled student who becomes inactive on or after the eighth day of the term but before the time when they will have completed 60 percent of the period of enrollment (semester/quarter)1, will have their institutional charges and institutional aid adjusted based

on a daily proration of attendance. Federal financial aid is adjusted as described below.

A student who withdraws or takes a leave of absence after the 60 percent point of the period of enrollment will receive no refund of institutional charges or financial aid for that term. *(It is important to note, however, that this is likely to impact renewal eligibility for financial aid in the next period of enrollment. For more information, contact the Financial Aid Office at the appropriate school and/or see the [Satisfactory Academic Progress Policy](#) for details.)*

Housing refunds and meal plan costs are prorated on a per diem basis. For board plan credits, Dining Services will credit the student's meal plan/URos account to their student account upon notification of a change in status by the staff member responsible in each school. Other charges (such as library fines, health service charges, unpaid parking fines, UR Student Health Insurance, etc.) are not adjusted upon the student's withdrawal. Courses in which the student was enrolled beyond the add/drop deadline appear on the student's record and show the grade of "W" (withdrew).

The refund schedule for the UHS health fee is as follows:

- 100% during the first two weeks of the semester or first week of the quarter, for students NOT insured with UR Student Health Insurance.
- 0% during the remainder of the semester or quarter.
- 0% for students covered by UR Student Health Insurance, regardless of time in semester. Students with University insurance are not eligible for health fee or insurance premium refunds. Health benefits continue until current coverage ends.

Students Receiving Title IV Federal Aid

Per federal regulations, a student earns their aid based on the period they remain enrolled. Unearned Title IV funds, other than federal work-study, must be returned to the appropriate federal agency. During the first 60 percent of the enrollment period, a student earns Title IV funds in direct proportion to the length of time s/he remains enrolled. A student who remains enrolled beyond the 60 percent point earns all the aid for the payment period.

For example, if a period of enrollment is 100 days and the student completes 25 days, then they have earned 25 percent of her aid. The remainder of the aid must be returned to the appropriate federal agency. Unearned aid must be returned to the specific programs, in order, up to the total net amount disbursed from each source. The order of return is as follows: Unsubsidized Direct Loan, Subsidized Direct Loan, Perkins Loan, Direct Graduate PLUS Loan, Direct Parent PLUS Loan, Pell Grant, FSEOG, Iraq & Afghanistan Service Grant.

Part-Time Matriculated Undergraduates Tuition Refund Schedule

A student who changes their status from full time to part-time during the add/drop period (first four weeks of the semester) will receive an adjustment of tuition and other charges as# noted on the [tuition refund schedule for part-time matriculated undergraduates](#). Students are not permitted to change their status from full time to part-time after the add/drop period has ended.

Academic Honesty/Integrity

The students, faculty, and administrators of the College comprise a community of scholars who are committed to the pursuit of excellence in learning, teaching, creativity, and research. Academic honesty is the cornerstone upon which excellence in these endeavors is based, as it creates the necessary conditions of mutual trust and open communication that make intellectual inquiry and growth possible.

Academic honesty means acting with truthfulness and sincerity in carrying out all aspects of our individual and collaborative work, maintaining ownership over our work and acknowledging our debt to the work of others.

Students can best meet their obligation to academic honesty by adhering to the Academic Honesty Policy in all academic matters. This includes completing their work through their own honest efforts and expecting and encouraging honesty among their peers.

The complete policy and related resources for students can be found on the school's websites:

- [Arts, Sciences & Engineering](#)
- [Eastman School of Music](#)
- [School of Nursing](#)

Student Statistics and Outcomes

A snapshot of student statistics and outcomes for the University of Rochester can be found on the [University's common data set page](#).

There you will find general information about the University such as academic degree offerings, student life, expenses, and financial aid, along with specific data on:

- Enrollment
- Degrees awarded/conferred
- Retention rates
- Admission statistics
- Instructional faculty

A [full downloadable version of the 2022-2023 common data set \(pdf\)](#) is provided here for your reference.

[Contact the Office of Institutional Research](#) for more information or questions.

Arts, Sciences and Engineering

Overview

Arts, Sciences & Engineering (AS&E) encompasses both the School of Arts and Sciences, and the Edmund A. Hajim School of Engineering and Applied Sciences.

About the College

The College is the undergraduate division of (AS&E). The majority of University undergraduate students are enrolled in the College, which is the oldest of the University's academic units. It remains the "home" college for most undergraduates during their studies at Rochester. For more information visit the [College's website](#).

School of Arts and Sciences

The School of Arts and Sciences (SAS) provides undergraduate and graduate degree programs in the humanities, natural and physical sciences, and social sciences. The juxtaposition of these fields enables undergraduate students in the College to draw upon a rich array of learning opportunities, and through the Rochester Curriculum, to engage deeply with areas of interest that may be outside of their intended majors.

Each academic department within SAS offers one or more degree programs, and there are also a number of programs and degree options to specifically enable multidisciplinary work. The latter are promoted and supported by the Multidisciplinary Studies Center. These include individualized majors and minors. Certificate programs such as literary translation studies, actuarial science, and mathematical modeling also have a multidisciplinary approach.

For more information visit the [School of Arts and Sciences website](#).

Edmund A. Hajim School of Engineering and Applied Sciences

The Edmund A. Hajim School of Engineering and Applied Sciences offers programs to students with an

interest in concentrating in one of the engineering and applied science disciplines.

Many students declare a major within Hajim upon their entry into the College, but students may also move into a Hajim program at any time after their first semester provided they have the appropriate science and mathematics background and have, or can schedule the necessary prerequisites for their intended majors.

The school's bachelor of science programs in biomedical, chemical, electrical and computer, and mechanical engineering are accredited by the Engineering Accreditation Commission of ABET, <https://www.abet.org>, the national accreditation agency for the engineering profession.

For more information visit the [Hajim School's website](#).

Admissions

Applying to Rochester

The University of Rochester employs a holistic application review process to identify curious, capable, and engaged students from across the globe. We seek to understand each applicant's academic ability, extracurricular engagement, and ethical character in order to determine their ability to improve both their campus and the world around them. We are a diverse institution that values equality of opportunity and honest, respectful examination of ideas. We seek young leaders who will celebrate and protect the values of our University and join us in making the world ever better.

The following materials are required before the application can be reviewed:

- Common Application or Coalition for College Application
- Official high school transcript
- Teacher recommendation
- School report/counselor recommendation
- Mid-year grade report

Testing Policy

The Office of Admissions supervises a holistic review process that incorporates a variety of factors, including many kinds of academic records, including standardized tests. Because secondary school courses, grading practices, and standards vary, applicants have the option to show additional evidence of preparation through standardized national and international examination results. As we seek to enroll a diverse and talented class each year, our review procedures allow for students to demonstrate readiness with or without standardized tests through our test-optional policy.

See [admission's test policy page](#) for more information.

Early Decision

Students who decide that Rochester is their first-choice college may apply either early decision I or early decision II. The deadline to apply as an early decision I candidate is November 1 and the deadline to apply as an early decision II candidate is January 5.

If admitted, early decision candidates agree to withdraw all other applications and enroll at the University of Rochester by the enrollment reply deadline indicated on their admission letter. By that date, students who accept the offer of admission should submit a non-refundable enrollment deposit of \$800. The deposit is deducted from the first tuition bill after the start of classes.

It's important to note that the deadline to submit any financial aid applications/documents for students applying under early decision I is December 1, and January 5 for students applying under early decision II.

Regular Decision

The fall semester regular decision application deadline is January 5 (spring semester regular decision deadline is October 1). Applicants interested in being considered for all of the University scholarships should apply by December 1. Students who submit their applications and supporting documents by the application deadline will be notified of their admissions decision by April 1.

All regular decision applicants have until May 1 to reply to accept the University's offer of admission. By that date, students who accept the offer of admission should submit a non-refundable enrollment deposit of \$800. The deposit is deducted from the first tuition bill after the start of classes.

Merit Awards

Merit-based scholarships are invested, without regard for a student's/family's financial circumstances and are provided to students based on demonstrated outstanding academic and non-academic achievement and potential. Applicants to the University of Rochester are considered for merit scholarships when they apply for admissions to the College (School of Arts and Sciences, Edmund A. Hajim School of Engineering and Applied Sciences). Some scholarships require applicants to submit additional documents.

More information about our merit-based scholarships can be found online on admission's [merit scholarship page](#).

Rescinding an Offer

The University of Rochester reserves the right to rescind an offer of admission under certain circumstances, including:

- New information comes to light that would have resulted in a different decision at the time of review, including satisfactory completion of coursework currently underway or degrees in progress
- There has been a misrepresentation in or a violation of any of the terms of the application process
- The University learns that an applicant has engaged in behavior prior to the first day of class that indicates a serious lack of judgment, integrity, or alignment with University values, and/or violates University policies

The University further reserves the right to require admitted students to provide additional information and/or authorization for the release of information about any such matter, and to place a hold on registration during the investigation into any such matter.

Engineering and Applied Sciences

Prospective students interested in exploring any of the degree programs in engineering and applied sciences should indicate this interest on their applications. Because of the structured programs that are typical in engineering and applied sciences, it is essential for

prospective engineering majors to consult with faculty in choosing courses and sequences. These students are assigned faculty advisors from the Edmund A. Hajim School of Engineering and Applied Sciences at the beginning of their first year.

Cost of Attendance

Keep in mind that tuition, fees, housing, and food are direct costs to the University. In other words, you will receive a bill from the University of Rochester with those items listed as charges. Books, supplies, transportation, and other expenses are indirect costs. You won't receive a bill from Rochester with those items listed, but we realize that students do have those additional items as expenses, and so we include them in your estimated costs. Indirect expenses can be less depending on how well you budget during the academic year.

Estimated cost breakdown: 2023–2024

<i>Item</i>	<i>Cost</i>
Tuition	\$63,150
Fees	\$1,234
Housing and Food	\$18,784
Indirect costs (books, supplies, etc.)	\$1,310
Transportation*	\$300
Personal expenses	\$1,080
Total	\$85,858

*Standard travel listed. Higher travel allowances exist for international students and most out-of-state residents.

The housing and food items in your cost of attendance are impacted by your housing status, with on-campus, off-campus, and commuter students having substantially different housing and food allowances. For students who live in campus housing, housing and food items in your cost of attendance can also vary based on what housing unit you are assigned to.

The cost of attendance for each housing unit will take into consideration differences in the room rent charges you will be billed for, as well as the meal plan (food) options that you have to choose from based on your housing assignment. Financial aid eligibility is based on students taking the minimum-cost meal plan option available to them, with different housing units having different minimum-cost plans.

To learn more about how housing and food options can impact your costs and aid eligibility, we encourage you to take advantage of an interactive [Housing and Meal Plan Research Tool](#). This tool gives you the opportunity to explore your options further based on your individual circumstances and preferences. You are also encouraged to contact your [financial aid counselor](#) with further questions after using the research tool.

Programs

The New York State Education Department has authorized the University of Rochester to offer the undergraduate-level programs which appear in the following inventory of registered programs.

School of Arts and Sciences

<i>Program Code</i>	<i>Hegis Code</i>	<i>Program Name</i>	<i>Degree</i>
27645	2211	African and African-American Studies	BA
25080	1199	American Sign Language	BA
34588	0313.00	American Studies	BA
10797	2202	Anthropology	BA
83250	1703	Applied Mathematics	BS
33666	2203.00	Archaeology, Technology, and Historical Structures	BA
10677	1003	Art History	BA

10676	1002	Studio Arts	BA	Epidemiology MS		
33040	0499	Bioethics	BA	91548	0420	Environmental BS Science
10608	0401	Biology	BA	91549	0420	Environmental BA Studies
81462	0401	Biological Sciences	BS	38619	1299.00	Epidemiology BA
21510	0401/ 0425	Biological Sciences— Neuroscience	BS/MS	10776	1914	Geological BA Sciences
20182	2002	Brain and Cognitive Sciences	BA	10779	1914	Geological BS Sciences
29039	2002	Brain and Cognitive Sciences	BS	10669	0912	Geomechanics BS
34311	0501.00	Business	BA	10798	2204	Economics BA
36694	0501.00	Business	BS	32273	2204	Economics BA and Business Strategies
10767	1905	Chemistry	BA	10729	1501	English BA
10766	1905	Chemistry	BS	10729	1501	English: British and American Literature
78107	1503	Comparative Literature	BA	10729	1501	English: Creative Writing
38210	1008.00	Dance: Creative Expression and Performance	BA	10729	1501	English: Language, Media and Communication
38210	1008.00	Dance: Dance Studies	BA	10729	1501	English: Theater
37404	0799.00	Data Science	BS	37157	0426	Environmental BS Health
37403	0799.00	Data Science	BA	33041	1299	Epidemiology BA
35191	0605.00	Digital Media Studies	BA	83154	1010	Film and BA Media Studies
36201	0302	East Asian Studies	BA			
38622	0426.00	Environmental Health BS/	BS/MS			

31197	2204	Financial Economics	BA
83147	4903	Gender, Sexuality and Women's Studies	BA
85228	2299	Health and Society	BA
33039	2299	Health Behavior and Society	BA
33042	1214	Health Policy	BA
10802	2205	History	BA
41013	1104.00	Italian	BA
10812	4901	Interdepartmental Degree Program	BA
32178	2210	International Relations	BA
10739	1505	Linguistics	BA
10744	1701	Mathematics	BA
27779	1701	Mathematics	BS
77418	1799	Mathematics and Statistics	BA
78107	1503	Comparative Literature	BA
10702	102	French	BA
10706	1103	German	BA
87111	1108	Japanese	BA
10715	1106	Russian	BA
10714	1105	Spanish	BA
10691	1005	Music	BA

10740	1509	Philosophy	BA
10756	1902	Physics	BA
10758	1902	Physics	BS
10775	1901	Physics and Astronomy	BA
10774	1901	Physics and Astronomy	BS
10805	2207	Political Science	BA
09314	2001	Psychology	BA
10736	1504	Classics	BA
10743	1510	Religion	BA
19679	0307	Russian Studies	BA
10751	1702	Statistics	BA
41086	1702	Statistics	BS
85431	1702	Statistics/ Medical Statistics	BA/MS

**Edmund A. Hajim School of
Engineering and Applied Sciences**

<i>Program Code</i>	<i>Hegis Code</i>	<i>Program Name</i>	<i>Degree</i>
35926	0901.00	Audio and Music Engineering	BS
20883	0905	Biomedical Engineering	BS, BS/ MS
10662	0906	Chemical Engineering	BS, BS/ MS
19800	0701	Computer Science	BA
19799	0701	Computer Science	BS
10663	0909	Electrical and Computer Engineering	BS

10655	0901	Engineering & Applied Science	BS
91240	0901	Engineering Science	BA
10669	0912	Geomechanics	BS
10668	0910	Mechanical Engineering	BS
34106	0999.00	Optical Engineering	BS
10673	0999	Optics	BS, BS/ MS

The Rochester Curriculum

Students at Rochester are encouraged to explore a variety of disciplines during their freshman year. As students progress at Rochester, they choose a major, with at least 10 semester courses, in either the humanities, social sciences, or natural sciences (including mathematics and engineering). In addition, students choose a cluster of three related courses in each of the other two main divisions of the liberal arts named above. Students with a major in an accredited program in engineering or in optics only need to select one cluster.

More than 250 authorized clusters exist from which students may choose. Virtually every department and program in the College offers numerous clusters that meet the spirit of the Rochester Curriculum. Complete descriptions can be found on our [clusters page](#). Examples from different divisions include:

- Humanities
 - # Ethics and Values
 - # Media, Culture and Communication
 - # Sustainability and the Humanities
- Social sciences
 - # Anthropology of Globalization
 - # African-American Politics
 - # Theoretical Economics
- Natural sciences
 - # Life through Time

- # Music Cognition
- # The Nature of the Universe

Additionally, with approval, students may propose exceptions to already existing clusters.

The Rochester Curriculum is simple, flexible, and reflects the true hallmarks of University life and learning—curiosity, competence, and community.

Degree Requirements

To ensure that students acquire a broad base of general knowledge, as well as extensive familiarity with at least one area of specialization, the College has established general degree requirements. These requirements are identical for the BA and BS degrees.

Completion of Eight Semesters of Approved Coursework

Students are required to complete 128 credit hours (e.g., 32 4-credit courses), with an average grade of “C” or better. No more than 20 courses from a single department may be counted toward the degree.

For students not majoring in music or a simultaneously completing a BM degree at the Eastman School of Music, no more than 16 credit hours of applied music instruction and eight credit hours of River Campus ensemble may be counted toward the degree.

The following Hajim School majors require additional credit hours for degree completion:

- Audio and music engineering (132 credit hours)
- Biomedical engineering (131 credit hours)
- Chemical engineering (132 credit hours)
- Electrical and computer engineering (130 credit hours)
- Optics and optical engineering (129 credit hours)

Completion of the Primary Writing Requirement

All students, whether incoming freshmen or transfers, must satisfy the [primary writing requirement](#). The majority of students fulfill the requirement by earning a “C” or better in WRT 105: Reasoning and Writing in

the College, or WRT 105E or WRT 105A&B, versions of 105 chosen by students who need more support to meet the demands of college-level writing.

Students who believe that they are already proficient college writers may petition to substitute a University of Rochester writing-intensive course for WRT 105. The substitute course may not also be used to fulfill the upper-level writing requirement (see below). Transfer students who have completed a WRT 105 equivalent at another institution and received a “B” or better may petition to use this course to satisfy the primary writing requirement.

Students admitted to the College through the [English for Academic Purposes Program](#) fulfill the requirement by earning a grade of “C” or higher in WRT 103: EAPP Critical Reading, Reasoning, and Writing, and WRT 104: EAPP Research, Reading, and Writing. Ten of the 16 credits earned in EAPP will be applied toward degree requirements.

Completion of the Rochester Curriculum

Satisfactory completion of a major with an average grade of “C” or better. Each major contains an upper-level writing requirement which explicitly incorporates student writing into its curriculum and/or requirements. Students are expected to formally declare their major program after getting it approved by the appropriate faculty advisor in the department or program by the time noted below. The divisional classification of all interdepartmental majors, as noted in the following paragraph, is determined by the students and the faculty committee responsible for the major.

Satisfactory completion, with an average grade of “C” or better, of an approved divisional cluster composed of at least three courses in each of the two divisions outside the area of the major. For students pursuing a degree within the Hajim School of Engineering and Applied sciences, each set of courses for the divisional clusters will be in one of the two divisions: humanities or social sciences. Students may also construct a program from existing majors and minors, as long as the principle of distribution over the three divisions is maintained.

Students who complete degree programs in audio and music engineering, biomedical engineering, chemical engineering, electrical and computer engineering, mechanical engineering, optical engineering, or optics need to complete only one divisional cluster outside the area of their major.

Students formally declare their Rochester Curriculum, i.e., their major and two divisional clusters, no later than the beginning of their junior year (by the time 64 credit hours have been taken). Students may alter their program until the final semester of the senior year. The College transcript will reflect the students' three areas of focus. All students accepted into the Hajim School of Engineering and Applied Sciences become responsible for two full years of equipment fees. These are normally assessed during each semester of the junior and senior years.

Departments of the College discourage students from registering for the next course in a continuing science sequence if an appropriate grade level (“C–” or above) has not been achieved in the preceding course. It has been shown that students' success in such a sequence is directly related to performance in the preceding course. Students so advised are asked to seek assistance in their future program planning from the College Center for Advising Service and from their College advisors.

Grading

Grading System

The undergraduate grading system for the College is as follows:*

<i>Letter Grade</i>	<i>Performance Level</i>	<i>Grade Points</i>
A	Excellent	4.0
A–		3.7
B+		3.3
B	Above average	3.0
B–		2.7
C+		2.3
C	Minimum satisfactory grade	2.0
C–		1.7
D+		1.3
D		1.0

D-	Minimum passing grade	0.7
E	Failure	0.0
XE	Failure (academic dishonesty)	0.0

*The Hajim School of Engineering and Applied Sciences does not give the grades of D+ and D-.

Grades which carry no grade points:

I—Incomplete

W—Withdraw without effect on the grade point average

P—Pass (mandatory grading system in certain courses)

S—Satisfactory (satisfactory-fail option)

F—Failure (satisfactory-fail option)

XF—Failure (academic dishonesty in course with mandatory grading system)

Additionally, in the College, if the instructor in any course regards the written work of the students as deficient by reason of expository style, the grade will be so flagged on the final grade roster. This flag will not become part of the students' permanent records.

Dean's List

Following the close of the fall and spring semesters, a list is issued of those students whose academic achievement warrants notation on the Dean's List.

An overall semester grade point average of 3.4 and completion of 16 or more credit hours, at least 12 of which have normal letter grades (A through E), with no "I" or "N" grades, are required for students to be named to the Dean's List. (Seniors and students classified as Take Five or e5 need to complete successfully 12 or more credit hours with normal letter grades and no "I" or "N" grades.)

Part-time students can be named to the Dean's List by achieving a 3.4 grade point average in the immediately preceding semester if they have also completed 16 credit hours with a grade point average of 3.4 during the preceding 24 months (including summer grades). At least 12 of the 16 hours must be completed with normal letter grades, and the students must have no outstanding "I" or "N" grades.

Students who have received Dean's List recognition will see a notation in UR Student.

Probation and Separation

The College regularly reviews the academic progress of registered students and acts to place on probation or separate those not meeting these standards:

- An overall (or cumulative) grade-point standing for all semesters completed of at least 2.0
- A grade point average for the latest semester of at least 2.0
- Acceptance into a major before achieving junior standing and, once accepted, a grade point average of at least 2.0 in the courses submitted for the major.

Usually, the College warns students of impending difficulty by placing them on probation for a semester before considering separation. Students on probation are assigned to work with an advisor in the College Center for Advising Services and encouraged to seek advising, tutoring and counseling assistance. Their College and major advisors are notified of students' academic difficulties, as are the Department of Athletics and Recreation, the director of Minority Student Affairs, the International Services Office, NROTC, HEOP, and the McNair/Kearns programs, when appropriate. The parents of all students except those who are 21 years of age or older or who have declared independence from their parents are also notified. Any student whose enrollment is continued will be considered in good academic standing.

The students' dean can be asked to review actions on separation. Any request must be made in writing. Reviews are granted only when pertinent new evidence is presented.

Financial aid for students on probationary status is subject to adjustment. Federal and New York state aid recipients must meet standards of satisfactory academic progress in order to remain eligible for these awards. Additional information about these standards is available from the Financial Aid Office.

Grade Reports

Students may view their grades online through [UR Student](#) at any time. Information available to students includes courses taken, grades received, credit hours earned, and semester and cumulative grade point averages.

For University policy regarding reports to parents, see [University Records](#).

Academic Transcripts

Official academic transcripts, which include a record of the students' entire undergraduate program, are issued by the National Student Clearinghouse. Most transcripts and degree verifications can be requested online on the Office of the University Registrar website. The University reserves the right to withhold academic transcripts in the event of an outstanding balance owed the University.

Bachelor's Degree Cum Laude, Magna Cum Laude, and Summa Cum Laude

The College recognizes outstanding College-wide achievement of its students by awarding these degrees. The dean assigns the levels of award, based on criteria established by the Steering Committee of the Faculty Council.

Bachelor's Degree with Distinction, High Distinction, and Highest Distinction

The College recognizes quality of performance in a major by awarding the degree with "distinction," "high distinction," or "highest distinction." Each department establishes its own criteria for the varying levels of distinction subject to the approval of the College Curriculum Committee and the Steering Committee of the Faculty Council.

Bachelor's Degree with Honors

Certain departments in the College offer programs of study leading to the degree "with honors in research." An honors program requires students to complete a minimum of 12 credit hours in courses designated by the department as "honors courses." These courses must include at least one advanced course or seminar in the course or courses in which the senior thesis or research project is completed. Specific course requirements for each major may be found in the appropriate departmental section in this bulletin and on the department website.

Credit Hour Policy

The ordinary unit of undergraduate instruction in the College is the course, which is defined as consisting of a coherent body of academic material requiring approximately 25 percent of the working time of the student during one term. Lecture and discussion courses normally meet for three 50-minute or two 75-minute periods each week with the equivalent of a fourth period being made up of enriched independent study, lecture, or discussion. Laboratory courses ordinarily involve four 50-minute class periods or their equivalent in laboratory sessions each week. For purposes of recording, computing grade averages, and reporting to the State Education Department, each course shall normally be assigned four hours of credit. This definition shall ordinarily apply to all courses in the College numbered between 100 and 399.

1. Partial-credit courses, with the exceptions noted below, may be used to meet degree requirements. These two-credit courses may last for one-half of a semester, or take one-half of the usual course time but last the entire semester. (Partial courses may also carry one credit hour.)
2. Students not majoring in music shall be permitted to submit for degree credit no more than 16 credits of Applied Music, and no more than eight credits of vocal or instrumental ensemble on the River Campus. All courses listed in the Undergraduate Bulletin as being taught at the Eastman School shall be awarded credit according to the system used at the Eastman School of Music.
3. Work in naval science courses may be credited toward the fulfillment of the requirements of the BA or BS degree to the maximum extent of five academic courses.
4. A student who passes a course by independent study without registering for it, and who passes an examination in that course, may receive degree credit for it upon request from the relevant academic department to the director of the College Center for Advising Services.
5. No more than three courses in a major or two courses in a minor may be used toward a separate major or minor. Allied field courses used to fulfill the requirements of the major are included in the set of courses subject to this restriction. However, prerequisite courses required for the major and

non-departmental ancillary course requirements (such as chemistry for biology majors) are not subject to this restriction.

Academic Calendar

The Undergraduate Studies Bulletin is compiled well in advance of the academic year it covers. Changes in the academic calendar may occur. All dates should be verified with the [Office of the University Registrar calendar](#).

2023-2024 Academic Calendar (Arts, Sciences & Engineering)

August 30	Classes Begin
September 4	Labor Day (No Classes)
September 13	Last day to add a course in without permission
September 14-27	Instructor permission required to add a course
September 27	Last day to drop a course/ Last day to add a course (including independent study/ independent research)
September 28	First day to “W” from a course
October 16-17	Fall Break (No Classes)
November 15	Last day to “W” from a course
November 22	Thanksgiving Recess begins at Noon
November 23-24	Thanksgiving Recess
November 27	Classes Resume
December 6	Last day to declare S/F grading option
December 13	Last Day of Class
December 14-16	Reading Days

December 17-22	Final Exams
December 27	Final Grades Due
January 17	Classes Begin
January 31	Last day to add a course without permission
February 1-14	Instructor permission required to add a course
February 14	Last day to drop a course/ Last day to add a course (including independent study/ independent research)
February 15	First day to “W” from a course
March 9-17	Spring Break
March 18	Classes Resume
April 10	Last day to “W” from a course
April 24	Last day to declare S/F grading option
April 30	Last Day of Class
May 1-4	Reading Days
May 5-11	Final Exams
May 14 (Tuesday)	Senior Grades Due
May 16 (Thursday)	Final Grades Due
May 17-19	Commencement Weekend
May 20 – August 9	Full Summer Session
May 20 – June 14	First 4-week Session
May 20 – June 28	First 6-week Session
July 1 – July 26	Second 4-week Session
July 1 – August 9	Second 6-week Session

May 27 (Monday)	Memorial Day Observed (No Classes)
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June 19 (Wednesday)	Juneteenth Observed (No Classes)
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July 4 (Thursday)	Independence Day Observed (No Classes)
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Eastman School of Music

Overview

For over 100 years, the [Eastman School of Music](#) has been devoted to the pursuit of the highest level of musical artistry. Founded 1921 in Eastman was the University's first professional school was brought into being due to the generosity of Rochester philanthropist and Eastman Kodak magnate George Eastman.

The School's tradition of excellence in performance is reflected in its numerous renowned [ensembles](#). Students can hear and perform the full spectrum of music: from opera to jazz, from medieval music to brand-new pieces composed by their fellow students. To name just a few:

- The Eastman Philharmonia was founded by Dr. Hanson during the 1958-59 academic year to offer the orchestral department's outstanding students performance opportunities. The Philharmonia's credits include a three-month European tour (1961-62) under the sponsorship of the U.S. State Department.
- The Eastman Wind Ensemble was organized in 1952 by Dr. Frederick Fennell (BM 1937, MM 1939) to be a virtuoso ensemble that could perform every type of music written for winds. Since 1964 the Wind Ensemble has been led by Dr. Donald Hunsberger (BM 1954, MM 1959, DMA 1963). It has undertaken numerous tours, both within the U.S. and abroad.
- Musica Nova was launched in 1966 as an ensemble dedicated to performing new music. The ensemble has performed on tour as well as locally.
- One of the newer ensembles, the Eastman School's Balinese gamelan angklung "Lila Muni" (the name means "beautiful sound") gave its first performance in 1991. The gamelan ensemble members have performed and demonstrated in Toronto and New Hampshire, as well as throughout New York State.

The School's most well-known alumni have included Academy Award-winning film composer-arranger Alexander Courage (BM 1941), baritone William

Warfield (BM 1942), Metropolitan Opera conductor and pianist Richard Weitach (BM 1956), jazz artist Chuck Mangione (BM 1963), and soprano Renée Fleming (MM 1983).

The School offers the degrees bachelor of music (BM), master of music (MM), master of arts (MA), doctor of musical arts (DMA), and doctor of philosophy (PHD). In addition, the performer's certificate (PC) and the artist's certificate (AC) both recognize outstanding performance ability. At the graduate level, the MM and DMA degrees are awarded in the field of performance; the MA and the PhD are awarded for research.

The Eastman School was the first music school in the nation to award the DMA degree. In 1951, thanks in large part to Dr. Hanson's efforts, the National Association of Schools of Music authorized the DMA degree as a professional doctorate in music recognizing doctoral-level work in artistic attainment, with an emphasis on performance and teaching. The first DMA degree ever awarded in the United States was conferred on Eastman candidate Will Gay Bottje in 1955.

Admissions

At Eastman we foster a community of passionate and talented students who possess the self-discipline and intellectual curiosity to succeed in music. We develop not only students' performance abilities, but also their academic and practical skills.

First-Year and Transfer Applicants

Students applying for a bachelor of music degree will apply directly to the Eastman School of Music through their online application. Students applying for a [dual degree](#) (BM plus a BA or BS), will also need to submit an application to the College at the [University of Rochester](#).

When applying to Eastman prospective students will need to audition in person or submit a recording, as well as submit:

- Comprehensive listing of the significant repertoire you have studied in the last five years
- Transcript
- Personal statement
- Resume
- Two letters of recommendation

Some majors require additional materials to be submitted:

Composition applicants must submit composition scores and composition recordings.

Jazz Writing applicants must upload three or four scores of compositions and/or arrangements that display writing for large and small jazz group formats.

Theory applicants must submit a written paper, ideal on a musical subject, that showcases your writing and research skills, as well as representative exercises in part-writing, counterpoint, musical analysis, and/or model composition as part of their application.

The above materials will be evaluated in the admissions review process. Selected applicants will be scheduled for an online interview with faculty. **Theory** interviews will include testing of the applicant's aural skills, keyboard proficiency, and analytical skills.

For more detailed information about the application process, and required materials, see the [undergraduate admissions page](#).

Test Scores

The Eastman School of Music no longer considers SAT and ACT scores as part of the admissions process, and therefore we do not ask applicants to submit these scores.

If English is not your first language, please see the [English Proficiency Requirements](#) for complete information about Duolingo English test requirements.

Eastman's school codes are different from the University of Rochester codes. Our College Board code for TOEFL score submission is **2224**.

Cost of Attendance

Before you begin with estimating your costs, it may help to know more about how the financial aid process works here at Eastman.

The chart below is a quick reference guide. This chart is intended to give you an idea of the scholarship amounts awarded to students with different need levels and merit scores.

Scholarships Awarded Ranges

<i>Family Contribution Range per the FAFSA Calculation</i>	<i>Average Award</i>	<i>Award Range</i>
0-14K	\$35,000	\$20,000 – \$55,000
14K–30K	\$33,000	\$20,000 – \$55,000
30K–60K	\$29,000	\$18,000 – \$49,000
60+K (incl. Merit Only and No FAFSA)	\$26,000	\$10,000 – \$45,000

Our financial aid process is driven by merit (your relative 'ranking' within the current pool of applicants) and informed by need (the difference between your 'expected family contribution' per the FAFSA and the total cost of attendance: tuition, fees, room/board, and other indirect expenses).

As with many merit-based music schools, the only way to truly know what an Eastman education will cost you is to be admitted and receive a financial aid package. The calculator will give you an idea of what government aid you might be eligible for. It will ask you to anticipate whether you will rate in the upper, middle, or lower third of the merit range of our admitted applicants. This is, of course, an unknown variable, so we encourage you to submit your information three times choosing each answer. Also keep in mind that the division of merit ratings into three tiers is far less nuanced than our actual merit assessment process.

Tuition and Fees

No undergraduate student at Eastman pays their full direct cost, with nearly 100% of our students receive some amount of merit scholarship.

Direct costs are expenses that are typically charged to a student's bill by the Eastman School of Music. These direct costs are based on the best information we have to date. The 2023-24 Schedule of Charges will be posted in late spring on the [University Bursar's website](#).

All organists are charged an organ fee of approximately \$290 per semester.

2023-24 Direct Costs for Undergraduate Domestic Students

Tuition	\$63,150
Housing	\$11,332
Food	\$7,380
Orientation fee	\$348
Activity fee	\$332
Comprehensive fee	\$486
Mandatory health fee	\$780
Total direct costs:	\$83,808

2023-24 Direct Costs for Undergraduate International Students

Tuition	\$63,150
Housing	\$11,332
Food	\$7,380
Orientation fee	\$348
International student fee	\$106
Health insurance (2022-23 rate)	\$3,492
Activity fee	\$332

Comprehensive fee	\$486
Mandatory health fee	\$780
Total direct costs:	\$87,406

Indirect costs are expenses that **are typically incurred and not paid directly** to the Eastman School of Music.

All students are required to have health insurance. International students are required to get the University Health Insurance and it has already been added into the direct cost section.

Domestic students, who are not covered under their parents health insurance, must get the University Health Insurance (\$3,492- 2022-23 rate).

2023-24 Indirect Costs Estimated for Undergraduate Domestic Students

Personal	\$1,080
Books	\$700
Transportation	\$600
Total ESTIMATED indirect costs:	\$2,380

2023-24 Indirect Costs Estimated for Undergraduate International Students

Personal	\$1,080
Books	\$700
Transportation	\$1,500
Total ESTIMATED indirect costs:	\$3,280

Continue to the [Net Price Calculator](#) to determine estimated costs, federal grant, work and loans.

According to the Department of Education's Student Financial Aid Handbook, "The Cost of Attendance (COA) is an estimate of a student's educational expenses for a period of enrollment". A student's COA is used to determine financial aid eligibility. The basic components of an Eastman student's COA include

and cumulative
GPA of...

In addition to the above guidelines, undergraduate students registered for a full-time course load are required to successfully complete at least 12 credits. Incompletes (I), no grades (N) and withdrawals (W) will be calculated as courses attempted and not completed, while audited courses will not factor into SAP calculations as no grade is earned for the course. Pass-fail courses (S/E) are factored into SAP calculations as credits attempted and earned.

In addition to the above SAP guidelines, a student's institutional merit aid may be reduced should they not maintain a cumulative grade point average of at least 3.0 by the end of the first year of study.

Students may repeat a course due to failure only one time. If a course is failed a second time, Federal Title IV Financial Aid will not pay for a third attempt.

Students who do not maintain SAP may face sanctions. Students will be notified in writing should there be any concerns regarding their progress in their programs of study and an electronic notation will be put into their academic and financial aid records. The Registrar, Financial Aid, the student's department chair, advisor(s) and parents of dependent students will receive copies of any written correspondence regarding Satisfactory Academic Progress.

Grading

Each faculty instructor determines the grading criteria for their courses and must publish them in the class syllabus. The syllabus must include learning outcomes, assignments and exams, specific stipulations for successful course completion, a statement on disability accommodations, a statement on Eastman's academic integrity policy, and attendance policies for the course.

Semester hours of credit are assigned to courses in accordance with the recommendations of the National Association of Schools of Music and the American Association of Collegiate Registrars and Admissions Officers. In general, for classroom subjects, one semester hour of credit is assigned for each hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work per week per semester. Exceptions to this policy are made for large ensembles and chamber music, where less out-of-class

time is required; and applied lessons, where significant out of class work is expected. For large ensembles and chamber music, two to four hours of instruction per week may be required for each hour of credit, while weekly applied lessons will receive two to four credit hours due to the significant amount of preparation required for each meeting.

Grades for undergraduate students are reported on one of the following two systems:

- Letter grades: "A" excellent; "A-"; "B+"; "B" good; "B-"; "C+"; "C" fair; "C-"; "D+"; "D" poor; "D-"; "E" failure
- "P" pass; "F" failure

In general, courses taken for an undergraduate degree at Eastman must receive a letter grade in order to count for degree credit. Exceptions involve the following required registrations that carry no credit and are to be graded on the "P/F" basis:

- ESM 201/202: Degree Recitals
- ESM 385/399: Continuation Registrations
- ACY 100: Studio Accompanying
- SAB 200: Study Abroad
- JCM 291/292: Jazz Department Forum
- EIC 090: Student Success Strategies
- EIC 100: Cross-Cultural Understanding
- EIC 101: ESM Colloquium
- EIC 251/252: Senior Project
- ESM 275: Music Education Certification Workshops
- WLN 101/105: Wellness Courses

A grade of "F" in a pass/fail course is considered a failure and may cause the student to be placed on academic probation.

A grade of "INCOMPLETE" (I) will be assigned when a student is unable to complete all course requirements within the prescribed period and receives the instructor's permission to complete certain requirements at a later date. Before the end of the examination period of the semester during which the "Incomplete" is to be given, the student will negotiate with the instructor a mutually acceptable method for

completing the class work, and an agreement signed by the student and the instructor outlining the agreed upon method must be submitted to the Registrar. The final grade, once recorded, will be preceded by an “I” on the official transcript. For example, a grade of “A” will appear as “IA”. A final grade of “E” will be awarded if work is not completed by the specified deadline.

A grade of “NO GRADE” (N) will be assigned when a student is unable to complete all course requirements due to serious illness or other similar incapacitating circumstances within the prescribed period. The “No Grade” request form, along with official documentation (medical/other), must be submitted to the Registrar’s office before the end of the examination period of the semester during which the “No Grade” is to be given. The final grade, once recorded, will eliminate the “N” on the official transcript. For example, a grade of “A” will appear as “A”.

Should a passing grade be earned for a given course, students receive the number of semester credit hours assigned to the course. For the purposes of calculating a student’s grade point average, each grade is assigned a particular point value; this information appears on the back side of the official academic transcript.

Any River Campus course counting towards an Eastman undergraduate requirement must be taken for a grade. After the required twenty-one additional credits of humanities and science electives have been completed, additional general studies courses taken on the River Campus may be graded with the Pass/Fail Option. No humanities courses may be taken at the Eastman School with the Pass/Fail Option.

Academic Calendar

The Undergraduate Studies Bulletin is compiled well in advance of the academic year it covers. Changes in the academic calendar may occur. All dates should be verified with the [Eastman Office of the University Registrar](#).

2023-2024 Academic Calendar (Eastman School of Music)

August 30	Classes Begin (ESM & AS&E)
September 4	Labor Day - No Classes

September 8	Last day for students to register without a \$250 late fee
September 13	Last day to add a course without permission of instructor
September 14-27	Instructor permission required to add a course
September 27	Final day for registration change from “credit” to “audit” (or vice- versa). Last day to drop a course w/o notation on transcript. Withdrawals after today will be noted on transcript. Independent Study proposal deadline.
October 16-17	Fall Break - No Classes
November 15	No course withdraws after today
November 22	Thanksgiving Break begins at noon
November 23-26	Thanksgiving Break
November 27	Classes Resume
December 13	Last Day of Classes
December 14	Reading Day
December 15-17	Final Exams
December 27	Final Grades Due
January 17	Classes Begin (ESM and AS&E)
January 26	Last day for students to register without a \$250 late fee
January 31	Last day to add a course without permission of instructor

February 1-14	Instructor permission required to add a course
February 14	Final day for registration change from “credit” to “audit” (or vice-versa). Last day to drop a course w/o notation on transcript. Withdrawals after today will be noted on transcript. Independent Study proposal deadline.
March 9-17	Spring Break
March 18	Classes Resume
April 10	Last day to withdraw from a course
April 22-26	Jury Week
May 3	Last day of classes ESM
May 4-5	Reading Days
May 6-9	Final Exams
May 14	Senior Grades Due
May 16	Final Grades Due
May 17-19	Commencement Weekend
June 24 - August 9	Summer Session (ESM)

Licensing Exams

Teacher Certification in New York State

There are several degree programs at Eastman that can lead to the New York State Teacher Certification in Music. Much of the responsibility for obtaining certification resides with the student.

Degrees that Lead to Certification

<u>Bachelor of Music General</u>	<u>Master of Music General</u>	<u>Master of Arts General</u>
BM-MEG	MM-MEG	MA-MEG
Program Code:	Program Code:	Program Code:

23682	32498	32497
<u>Bachelor of Music Instrumental</u>	<u>Master of Music Instrumental</u>	<u>Master of Arts Instrumental</u>
BM-MEI	MM-MEI	MA-MEI
Program Code: 23682	Program Code: 32498	Program Code: 32497
<u>Bachelor of Music Vocal</u>	<u>Master of Music Vocal</u>	<u>Master of Arts Vocal</u>
BM-MEV	MM-MEV	MA-MEV
Program Code: 23682	Program Code: 32498	Program Code: 32497

Professional Licensure and Disclosure Statement

In accordance with the [federal regulation §668.50\(b\)\(7\) Professional Licensure/Certification \(PLC\) education requirements](#), the University of Rochester’s Eastman School of Music provides the following information for programs that lead to professional licensure or certification:

Per U.S. Federal Regulations, 668.43 (2019 Rule), and in compliance with the State Authorization Reciprocity Agreements (SARA) Manual version 19.2, the University of Rochester provides the following disclosure related to the educational requirements for professional certification and licensure. The University of Rochester has designed the curriculum for professional certification and licensure, that if successfully completed, is sufficient to meet the certification and licensure educational requirements in the state of New York. For information regarding licensure in another state, enrolled and prospective students are strongly encouraged to contact that State’s licensing body to review all certification and licensure requirements.

All of our approved certification programs are aligned with New York State Teacher Certification in Music requirements. To find out whether a New York State has an interstate certification agreement with another state please check the [National Association of State Directors of Teacher Education and Certification](#).

The Music Education Department will provide students with the following:

1. Appropriate coursework and advising*;
2. State Mandated Workshops offered during the week prior to the start of the fall semester in the academic year you will be student teaching;

3. Two supervised student teaching placements, one in a setting that includes K-6th grade students and another in a setting that includes 7th-12th grade students.

Upon successful completion of required coursework, the Sophomore Review, the Pre-Internship Review, attendance at the State Mandated Workshops, and student teaching, the registrar will recommend the student for initial certification on the New York State Education Department TEACH website.

It is fully the student's responsibility to:

1. Create a TEACH online account
2. Register for and pass three New York State Teacher Certification Examinations. Two of these are written examinations, which we recommend you take in the last year of your program, after most coursework has been completed. The third examination is a portfolio assessment, the edTPA. Materials for the edTPA are generally collected during your student teaching semester and submitted at that time
3. Apply for and complete Fingerprint Clearance.
4. Through your TEACH online account, apply and pay for the teaching certificate. To apply for initial teacher certification a program code is needed. The program codes are as follows:
 - If you completed the BM-MEG, BM-MEI OR BM-MEV, the code is 23682
 - If you completed the MM-MEG, MM-MEI, or MM-MEV, the code is 32498
 - If you completed the MA-MEG, MA-MEI, or MA-MEV, the code is 32497

*Please see graduate and undergraduate Non-English Language Requirement.

School of Nursing

Overview

The University of Rochester School of Nursing offers high quality academic programs, a robust research portfolio, as well as extensive clinical and educational partnerships throughout the University of Rochester Medical Center and larger community. The school has been a pioneering force in the science and practice of nursing since 1925.

Research

The School of Nursing has a rich tradition of groundbreaking research which has advanced the science of nursing and made substantial impacts on patient care at leading universities and organizations around the world. Our faculty conduct research and collaborate within four main areas — healthy aging, parent-child, adolescent, and transgenerational health, cancer and palliative care, and sexual health and HIV prevention — while also leading research programs in cardiovascular health, disordered eating, nursing workforce, etc.

[Learn more about Research](#)

Practice

The University of Rochester School of Nursing is invested in the local community, providing access to important clinical services that improve the health and well-being of the people we serve.

[Learn more about Practice](#)

Our Vision

To lead the national agenda in transforming the discipline of nursing through innovative education, practice and research to improve the health and well-being of individuals and communities.

[Strategic Plan 2024](#)

Who We Are

The University of Rochester is defined by a deep commitment to *Meliora* – ever better. Embedded in that ideal are the values we share: Equity, Leadership, Integrity, Openness, Respect, and Accountability. The School of Nursing is guided by this commitment and the [Unification Model](#).

Admissions

The University of Rochester School of Nursing employs a holistic application review process to identify curious, capable, and engaged students from across the globe.

We seek to understand each applicant's academic strengths, life experiences, and ethical character to determine their potential to contribute to diverse learning environments and improve the health of individuals and communities.

Our school values diversity, inclusivity, and honest, respectful examination of ideas. We seek applicants who will champion these values as future clinicians, leaders, educators, and scholars, joining us in making the world ever better.

Eligibility criteria and application materials vary by program. Before starting an application, review the admission requirements for the program of interest.

Eligibility and Admissions: Accelerated Bachelor's in Nursing Program

The School of Nursing uses a comprehensive, holistic review process during which each application receives individual consideration. We seek accelerated bachelor's in nursing applicants who:

- Clearly understand the role of the nurse
- Are motivated and prepared to pursue an intensive, full-time program of study
- Are committed to upholding the values of the school and the profession

Program Eligibility

To be eligible for the 12-Month or 24-Month Accelerated Bachelor's in Nursing Programs, applicants must:

- Have a bachelor's degree in a field other than nursing from an accredited school
- Have a minimum cumulative GPA of 2.8 from the most recent relevant degree
- Successfully complete the prerequisite course requirements before starting the program
- Be proficient in the English language (International applicants must demonstrate English proficiency)

Application Requirements

To submit a complete application, create an account to complete all sections of the online application. In addition, upload or submit required materials:

- Official transcripts from all schools attended
- Two letters of recommendation from academic or professional references (at least one academic reference preferred)
- Current resume or CV
- TOEFL, IELTS, or DET scores for international applicants who are non-native English speakers

As part of your application, you must also answer several questions (each with a 150-word limit).

Eligibility and Admissions: Accelerated Master's in Nursing Program

The University of Rochester School of Nursing uses a comprehensive, holistic review process during which each application receives individual consideration. We seek applicants who:

- Clearly understand the differentiated nurse and nurse practitioner roles
- Are motivated and prepared to pursue both programs of study
- Are committed to upholding the values of the school and the profession

Those admitted to the Accelerated Master's in Nursing Program complete the exact same first year as the 12-Month Accelerated Bachelor's students, and then a slot is simply saved in one of our Nurse Practitioner programs. Because admission to this program is **highly competitive and there are limited slots available**, prior health care experience (professional or volunteer) relevant to the chosen specialty is required. As a result, many students choose to apply to the 12-Month Accelerated Bachelor's program to gain nursing experience before choosing their master's specialty.

Please contact the Admissions Office with any questions.

Program Eligibility

To be eligible for the Accelerated Master's in Nursing programs, applicants must:

- Have a bachelor's degree in a field other than nursing from an accredited school
- Have a minimum cumulative GPA of 3.0 from your most recent relevant degree
- Have prior health care experience relevant to your chosen specialty
- Successfully complete the prerequisite course requirements before starting the program
- Be proficient in the English language (international applicants must demonstrate English proficiency)

Application Requirements

To submit a complete application, create an account to complete all sections of the online application. In addition, upload or submit required materials:

- Official transcripts from all schools attended
- Two letters of recommendation from academic or professional references (at least one academic reference preferred)
- Current resume or CV
- TOEFL, IELTS, or DET scores for international applicants who are non-native English speakers

As part of your application, you must also answer several questions (each with a 150-word limit).

Eligibility and Admissions: RN to BS Online Program

We are committed to helping registered nurses achieve bachelor's degree preparation consistent with New York State's [BS in 10 initiative](#). The RN to BS Online program is open to all applicants who meet the eligibility requirements.

Program Eligibility

Applicants must meet the following requirements to be eligible for the RN to BS Online program:

- Associate degree or diploma in nursing
- RN licensure from New York State
- English language proficiency

Application Requirements

To complete your application, you will need to [create an account](#) and complete all sections of the application. Submit the following materials by uploading to your application before the deadline:

- Official transcripts from all schools attended
- Current resume or CV
- Current RN license
- One letter of recommendation from academic or professional references
- [TOEFL, IELTS, or DET scores](#) for applicants who are non-native English speakers

Learn more about how to [complete the application and upload these materials](#).

There is no application fee for the RN to BS Online program.

Eligibility and Admissions: RN to BS to MS

The University of Rochester School of Nursing uses a comprehensive, holistic review process during which each application receives individual consideration. We seek applicants who:

- Clearly understand the specialty role to which they are seeking admission
- Are motivated and prepared to pursue the rigorous program of study

- Demonstrate intellectual curiosity
- Are committed to upholding the values of the school and profession

Program Eligibility

Applicants must meet the following requirements to be eligible for the RN to BS to MS program:

- Associate degree or diploma in nursing
- Minimum cumulative GPA of 3.0 from your most recent relevant degree
- RN licensure from New York State
- Health care experience required for the following specialties:
 - # CNL, MNE: one year clinical experience
 - # LHCS: one year of health care-related experience
 - # AGACNP: one year clinical experience in acute care
- Statistics course with a grade of C or above
- English language proficiency

Application Requirements

To complete an application for the RN to BS to MS program, [create an account and complete all sections of the application](#). Submit the following materials by uploading to your application before the deadline:

- Official transcripts from all schools attended
- Two letters of recommendation from academic or professional references
- Current resume or CV
- Current RN license
- [TOEFL, IELTS, or DET scores](#) for applicants who are non-native English speakers

Learn more about how to [complete the application and upload these materials](#).

Upon completion of your application, you may receive a follow-up email to schedule an interview with members of our Admissions Review Committee. Because admission to this program is highly competitive, if not offered admission to the combined program you will be offered admission to the [RN to BS](#)

Online program and may consider application to the master's program upon completion. We look forward to reviewing your application!

Cost of Attendance

Below is information regarding tuition and other fees and costs to attend the School of Nursing. For the most updated information on costs and fees visit the [School of Nursing's tuition page](#).

Tuition

Full-time undergraduate, May 2023 entering class	\$78,820/ 3 semesters
Full-time undergraduate, September 2023 entering class	\$79, 650/ 3 semesters
Full-time undergraduate January 2024 entering class	\$79, 900/ 3 semesters ¹
RN to BS program	\$1,200/credit hour
Graduate programs effective Fall 2023	\$1,740/credit hour
Part-time undergraduate programs effective fall 2023	\$1,740/credit hour
Variable credits for RNBS Course NUR 350	\$200/credit hour (after the initial 4 credits)
Graduate Summer 2023	\$1,680/credit hour
Non-matriculated undergraduate and graduate	\$1,740/credit hour ²
RN first assistant course	\$4,000/course
Fast track (online prerequisite) 3 credit hour courses	\$1,150/course
Fast track (online prerequisite) 1 credit hour lab course	\$384/course

¹Fall 2024 semester rates subject to increase.

²Note: Undergraduate students taking graduate level courses (400 or above) will be charged the graduate

student rate. This includes RN to BS to MS students taking *graduate* level courses (400 or above) while still in their bachelor's portion of the degree.

Other Fees

Audit fee	\$204/credit hour
Activity fee, full-time undergraduate/graduate	\$30/\$10 semester
Health professions fee, full-time undergraduate	\$33/semester
International student fee	\$53/semester
Monthly payment plan fee, undergraduate	\$25/semester
Site placement fee – NLX 420, NLX 426, NLX 427, NLX 470, NLX 475, NLX 476, NLX 485, NLX 486, NLX 487, NUR 410 (PNP section), NUR 411, NUR 424, NUR 425, NUR 433, NUR 434, NUR 437 (PNP section), NUR 438, NUR 439, NUR 444, NUR 445, NUR 449, NUR 456, NUR 457, NUR 458, NUR 492	\$20/course
Standardized patient fee-NUR 439, NUR 444, NLX 422	\$45/course
Lab fees:	
NUR 363	\$125
NUR 410	\$500
NUR 411	\$175
NUR 414	\$560
NUR 415	\$280
NUR 425	\$60
NUR 433	\$120

NUR 434	\$160
NUR 437 (PNP section)/NUR 437 (FNP section)	\$220/\$130
NUR 438	\$295
NUR 445	\$60
NUR 449	\$105
NLX 470	\$80

APNN 12 month:

Lab fee (matriculated prior to fall 2023)	\$285/semester
Lab fee (matriculated fall 2023 or after)	\$360/semester
Technology fee	\$65/semester
Mobile device and resource fee (matriculated prior to fall 2023)	\$1250/ semester ³
Mobile device and resource fee (matriculated fall 2023 or after)	\$1325/semester ³

APNN 24 month:

Lab fee	\$220/semester
Technology fee	\$65/semester
Mobile device and resource fee	\$715/semester

RN to BS program:

Technology fee	\$40/semester (total of 5 semesters)
Mobile device fee	\$120/semester (total of 5 semesters) ³

RN to BS to MS program:

Technology fee	\$65/semester (total of 3 semesters)
Mobile device fee	\$200/ semester (total of 3 semesters) ³

³As part of the Redefining our Classroom (iROC) Initiative, APNN and RN to BS students must have an iPad that meets UR Nursing qualifications. The School of Nursing will make the iPad and associated electronic course material available to you through the UR Tech Store and the costs will be included in your mobile device fee. However, you have the right to opt-out of this opportunity and obtain an iPad elsewhere. Effective fall 2021 the fee includes the required book bundle.

Health Fees

Full-time students in the Accelerated Bachelor's Program participate in the comprehensive Student Health Program offered by University Health Service (UHS). The health plan includes the mandatory health fee and health insurance. For general information, see Health Insurance for Full-Time Students. ⁴

Health Fees per Semester and Year

<i>Health Fees</i>	<i>Per Semester (Fall/ Spring)</i>	
Mandatory health fee	\$390	Summer term prorated
Health insurance	\$1,806	Summer term prorated
Part-time student health record processing fee (one-time fee charged upon matriculation)		\$50

⁴Proposed rates, require approval by the State. The health insurance rate will not be approved by New York State until late April or May time frame. Until then, the health insurance rate is provisional/estimated.

School of Nursing Refund of Charges

School of Nursing Refund Policy for Dropping a Course

This policy defines the institutional tuition refund per a course when a student voluntarily withdraws (drops) from a course during a period of enrollment.

The following schedule for tuition refund is to be applied to the individual course:

- Calendar days 1-7 = 100 percent refund
- Calendar day 8-14 = 75 percent refund
- Calendar days 15-21 = 50 percent refund
- Calendar days 22-28 = 25 percent refund
- After calendar day 28 = 0 percent refund

For “Fast Track” online courses (NSG 305, 309, 310, 311, 312, 313, 315, 322 & 323), RN First Assist Program (NSG 488), Legal Nurse Consultant (NSG 435), Medical Terminology and Care Manager Education Program: No refunds given after student is given access to the course and/or once the class begins.

NOTE: Course fees and lab fees are not prorated or refunded in any way. Also, note that the above refund policy is applicable even if you have tuition benefits. You are responsible for the cost of the course minus the refund according to the schedules above.

Students declaring withdrawal or inactive status for medical reasons or other extraordinary circumstances may be granted prorated charges throughout the term with the approval of the Associate Dean for Education and Student Affairs. Students receiving financial aid are advised to check with the Financial Aid Office before changing their status to see if their aid will be affected. Students receiving SON Scholarship support should also check with the SON Scholarship team at SONScholarships@urmc.rochester.edu.

School of Nursing Refund Policy for Withdrawal/Leave of Absence

This policy defines the tuition refund when a student voluntarily or involuntarily withdraws from all courses within a term. An active student who withdraws or takes a leave of absence from the School of Nursing on or after the first day of classes and through the seventh day of the term (first week), will receive a full

tuition and fee refund (100%). An enrolled student who becomes inactive on or after the eighth day of the term but before the time when s/he will have completed 60% of the period of enrollment will have their institutional charges and institutional aid adjusted based on a daily proration of attendance. Federal financial aid is adjusted as described below. A student who withdraws or takes a leave of absence after the 60 percent point of the period of enrollment will receive no refund of institutional charges or financial aid for that term. *(It is important to note, however, that this is likely to impact renewal eligibility for financial aid in the next period of enrollment. For more information, contact the financial aid counselor and/or see the Satisfactory Academic Progress policy for details.)*

Per Federal regulations, a student earns his/her aid based on the period of time s/he remains enrolled, including during the first week of classes. Unearned Federal Title IV funds, other than work-study, must be returned to the appropriate federal agency. During the first 60 percent of the enrollment period, a student earns Title IV funds in direct proportion to the length of time s/he remains enrolled. A student who remains enrolled beyond the 60 percent point earns all the aid for the payment period.

Programs

SON Inventory of Registered Programs

<i>Program Code</i>	<i>Hegis Code</i>	<i>Program Name</i>	<i>Degree</i>
26701	1203.00	Accelerated Bachelor's Programs for Non-Nurses	BS
22440	1203.00	RN TO BS Nursing	BS
37502	1203.10	Nursing Education	BS/MS
26703	1203.00/ 1203.10	Nursing/ Accelerated Master's Program for Non-Nurses —Acute	BS/MS

		Care Nurse Practitioner	
26704	1203.00/ 1203.10	Nursing/ Accelerated Master's Program for Non-Nurses —Pediatric Nurse Practitioner	BS/MS
26706	1203.00/ 1203.10	Nursing/ Accelerated Master's Program for Non-Nurses— Family Nurse Practitioner	BS/MS
34891	1203.00/ 1203.10	Nursing/ Accelerated Master's Program for Non-Nurses —Pediatric Nurse Practitioner with Pediatric Behavioral Health	BS/MS
91014	1203.10	Nursing/Acute Care Nurse Practitioner	BS/MS
84160	1203.10	Nursing— Pediatric Nurse Practitioner	BS/MS
22502	1203.10	Nursing— Pediatric Nurse Practitioner/ Neonatal Nurse Practitioner	BS/MS
20271	1203.10	Nursing/ Family Nurse Practitioner	BS/MS
32667	1203.10	Nursing/ Adult Nurse Practitioner/	BS/MS

		Geriatric Nurse Practitioner	
33760	1203.00/ 1203.10	Nursing/ Adult Nurse Practitioner/ Geriatric Nurse Practitioner	BS/MS
34890	1203.10	Nursing/ Family Psychiatric/ Mental Health Nurse Practitioner	BS/MS

Degree Requirements

RN to BS

Our RN to BS Online program is tailored to the practicing nurse who brings a wealth of knowledge from prior education and experience to the program.

After reviewing your transcript with your advisor, you will develop a degree plan based on prior coursework and transferred credits to UR School of Nursing. A maximum of 96 credits may be transferred into the program.

The program can be completed in four semesters if the arts and sciences requirements are completed prior to starting. Up to four academic credits may also be awarded for prior experiential learning. Each course runs consecutively for the full semester.

Advantages of an Online Program

The iROC Initiative was launched in the RN to BS Online program in 2018. Complete interactive and hands-on online courses with an iPad device, with access to faculty and IT support.

Learn more about the [iROC Initiative and the RN to BS Online program](#).

Curriculum Overview

To complete the bachelor's degree a total of 128 credits are required, including:

64 Credits: Arts & Sciences Coursework: When you submit your transcripts, a transcript analysis will determine which of your previously-completed courses can be transferred to the School of Nursing as an arts and sciences course. Arts and sciences credits can be transferred in from any accredited college or university and will be awarded automatically upon matriculation if you have a non-nursing bachelor's degree. You can be accepted into the program even if the required graduation courses or arts and sciences credits have not been completed.

64 Credits: Nursing Major: Upon admission to the program, 32 nursing credits will be transferred for the student's previous nursing coursework. The remaining 32 nursing credits make up the RN to BS program and include eight courses with content delivered completely online. Several courses also contain clinical field hours, which include time spent observing a leader or manager in nursing, conducting research, and developing small projects for outside agencies.

Curriculum

Course	Title	Credits
<u>NUR 350</u>	RN/BS Transition: Reflective Professional Practice	4.0 credits
<u>NUR 364</u>	Biopsychosocial Health Assessment of Individual and Family	3.0 credits
<u>NUR 302</u>	Principles and Application of Evidence for Nursing Practice for RN to BS Students	3.0 credits
<u>NUR 358</u>	Patient and Population Care Management	4.0 credits
<u>NUR 354</u>	Nursing Leadership and Management of Care	4.0 credits <i>56.0 field hours</i>
<u>NUR 355</u>	Contexts of Health Care: Policy, Finance	3.0 credits

and Regulatory Environments

<u>NUR 356</u>	Population Health	5.0 credits <i>84.0 field hours</i>
<u>NUR 357</u>	RN/BS Capstone	2.0 credits <i>28.0 field hours</i>
<u>NSG XXX</u>	Nursing Elective	4.0 credits

Total credit hours: 32.0

Total clinical field hours: 168.0

12-Month Accelerated Bachelor of Science in Nursing (ABSN)

The 12-Month ABSN program features a full-time curriculum designed to prepare non-nurses to quickly enter the nursing profession.

Over three consecutive semesters, students complete 49 credits, 720 clinical hours, and 90 lab hours to prepare to pass the NCLEX-RN licensing exam and practice as a professional registered nurse.

Students will need to commit an average of 32 hours per week to class or lab/clinical time. Students should also account for additional study time outside of class and lab/clinical hours.

Curriculum At-A-Glance

First Semester	Second Semester	Third Semester
17.5 credits	17 credits	14.5 credits
60 lab hours	30 lab hours	0 lab hours
120 clinical hours	240 clinical hours	360 clinical hours

Clinical Rotations and Lab Hours

Students conduct clinical rotations at the University of Rochester Medical Center, which includes Golisano Children's Hospital, Wilmot Cancer Institute, and Strong Memorial Hospital, as well as URM affiliates. Clinical rotations are conducted in small groups of 8-10 students.

Lab hours are completed in the school's new state-of-the-art experiential learning building. Experiential learning activities including simulation and hands-on

skills activities to provide realistic insight into every aspect of nursing as students learn to:

- Interact with patients and provide the best care
- Build skills and confidence by making safe mistakes in a learning environment
- Solve clinical problems
- Communicate and collaborate within a health care team

To see a typical course schedule for the 12-Month ABSN program, visit the [Course Schedules page](#).

12-Month ABSN Curriculum

First Semester

<u>NUR 362</u>	Nursing Health Assessment	3.0 credits
<u>NUR 370</u>	Pathophysiology and Pharmacology for Nursing Practice	6.0 credits
<u>NUR 372</u>	Beginning Medical - Surgical Nursing	4.5 credits
<u>NUR 373</u>	Foundations of Nursing Practice	1.0 credit
<u>NUR 365</u>	Population and Community Health Nursing	3.0 credits

Second Semester

<u>NUR 301</u>	Principles and Application of Evidence for Nursing Practice	3.0 credits
<u>NUR 375</u>	Psychiatric/Mental Health Nursing	3.0 credits
<u>NUR 376</u>	Intermediate Medical - Surgical Nursing	4.0 credits
<u>NUR 374A</u>	Nursing Care and Health Promotion for Childbearing	3.5 credits

Clients and Their Families

<u>NUR 374B</u>	Nursing Care and Health Promotion for Pediatric Clients and Their Families	3.5 credits
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Third Semester

<u>NUR 371</u>	Management of Care	4.0 credits
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<u>NUR 377</u>	Advanced Medical - Surgical Nursing	7.5 credits
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<u>NUR 379</u>	Nursing Integration and Transition in Practice	3.0 credits
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Total: 49.0 credits (*Courses subject to change)

Grading

Grades are available to students and their advisors via the UR Student information system. Students should check their total hours, grade points, and cumulative averages to be sure they are correct. Students requiring an official grade should request an official transcript from the University of Rochester Registrar's Office.

Note that the numeric grade posted in Blackboard is not the official record of grades.

Grading System

Undergraduate grading: A student must earn at least an overall course and exam average of 73.00% to pass a course. Grades will not be rounded. (Effective spring 2023).

The following numeric grading scale will be used for the undergraduate programs:

A = 93-100

A- = 90-92

B+ = 87-89

B = 83-86

B- = 80-82

C+ = 77-79

C = 73-76

C- = 70-72

D+ = 67-69

D = 63-66

D- = 60-62

E = Below 60

The following grades are used in computing cumulative point hour ratios for baccalaureate students:

A: Excellent 4.0

A-: 3.7

B+: 3.3

B: Above average 3.0

B-: 2.7 C+ 2.3

C: Satisfactory 2.0

C-: 1.7

D+: Below average 1.3 D 1.0 D- 0.7

E: Failure 0.0

P: Pass letter grade

WP: Withdraw passing (SON courses, see withdrawal information)

WE: Withdraw failing (SON courses, see withdrawal information)

I: Incomplete

N: No grade reported by faculty

Grades that carry no grade points and are not used to compute the cumulative point hour ratio are:

- P: Pass
- S: Satisfactory
- I: Incomplete
- AU: Audit
- N: No grade report
- WE: Withdraw failing
- WP: Withdraw passing

Incomplete

The grade of I is submitted at the faculty member's discretion under special circumstances and indicates

that a course has not been completed. The incomplete grade cannot be used as a substitute for a failing grade when the student is doing unsatisfactory work. In order to post an incomplete grade, an incomplete contract must be established by the student and course faculty and must be on file in the Registrar's Office. Faculty submit this form in an electronic database at the SON.

Typically, incomplete course work must be completed by the end of the following semester. If the work is not completed by the date on the contract, the grade will be changed from an I to an E (or as otherwise stipulated on the contract), which will appear on the student's permanent record. The I grade will be converted to a failing grade after the third week of the following semester if the incomplete contract has not been fulfilled.

The conversion of an I grade to a final grade must be completed prior to the end of the subsequent semester (fall, summer, spring) for all students. If the incomplete course is a prerequisite to another course, the student cannot progress to the next course until the prerequisite course is complete. Under unusual circumstances, the time to complete the assignments may be extended with an extension to the Incomplete Contract.

N Grade

An N grade is posted when a grade was not reported for the course due to extenuating circumstances. The N grade will be converted to a failing grade after the third week of the following semester unless an Incomplete Contract has been filed in the Registrar's Office and the N has been converted to an I.

Repeating a Course

Upon the recommendation of the Student Affairs Committee and with the approval of the associate dean for education and student affairs, matriculated students in the SON who receive unsatisfactory grades or who pass and want to improve their GPA may be allowed to re-register for the course. Credit will be given only once and the grade point average will be computed only on the second grade. The original grade will remain on the transcript when a course is retaken. Students who do not receive a passing grade in, or withdraw from, any nursing course because of unsatisfactory achievement (documented as WE on the student's transcript), may retake the course only one time.

If an ABSN course must be repeated, the student will be assigned to that course on a space-available basis, not necessarily the next time the course is offered.

Academic Calendar

The Undergraduate Studies Bulletin is compiled well in advance of the academic year it covers. Changes in the academic calendar may occur. All dates should be verified with the [School of Nursing academic calendar](#).

2023-2024 Academic Calendar (School of Nursing)

August 28-31	Incoming fall 2023 orientation - Accelerated Nursing Students
August 30	Classes begin (except for APNN)
September 4	Labor Day (no classes)
September 5	Classes begin (All APNN Cohorts)
October 16	Fall Break
November 23-24	Thanksgiving Recess
December 12	Last day of classes (APNN January 2023 cohort)
December 13	Last day of classes (except for APNN)
December 13	APNN Pinning Ceremony (January 2022 cohort)
December 16	Last day of classes (APNN September 2023 cohort) (APNN May 2023 24-month program)
December 18	Last day of classes (APNN May 2022 cohort)
January 9-12	Orientation for new APNN students, including iPad pickup
January 15	Martin Luther King Day (no classes)

January 16	Classes begin for all APNN students
January 17	Classes begin for all non-APNN degree students
March 9-17	Spring Break
April 23	Last day of classes (Accelerated May cohort)
April 30	Last day of classes (Accelerated September cohort)
April 30	Last day of classes (All students other than Accelerated Nursing Program students)
May 1	Last day of classes (Accelerated January Cohort)
May 17-19	Commencement Weekend